



# Street Obstruction Permit Application

Any event requiring the closure of a street(s); such as a block party or special event requires a Street Obstruction Permit. Please return the completed application to the Public Works Department at Town Hall (124 E. Coal Creek Drive) or by email to [pwu@superiorcolorado.gov](mailto:pwu@superiorcolorado.gov). **Permit form must be received by the Public Works Dept at least 14 days prior to event.**

## APPLICANT INFORMATION

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

EVENT DESCRIPTION: \_\_\_\_\_

DAY & DATE OF EVENT: \_\_\_\_\_

CLOSURE AREA: \_\_\_\_\_

CLOSURE TIME (INCLUDING SET-UP & BREAKDOWN) \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

## Required Attachments:

1. Signed Application Form \_\_\_\_\_YES
2. A map showing the proposed street closure \_\_\_\_\_YES
3. Are you requesting to use Town of Superior barricades? \_\_\_\_\_YES \_\_\_\_\_NO  
Barricade delivery address and phone number: \_\_\_\_\_
4. A petition form (see page 3-4) with the approval of those affected by the closure. \_\_\_\_\_YES

Will live music be provided? \_\_\_\_\_YES \_\_\_\_\_NO

If live music is to be played in a residentially zoned area, a permit is required. There is no fee. Please contact the Town Clerk at 303-499-3675 for the application.

## CONDITIONS:

- The applicant agrees to comply with all of the terms, conditions, and stipulations of this permit, all ordinances of the Town and all other applicable laws, and understands that failure to comply will result in immediate revocation of this permit. Final conditions will be sent to the applicant with the approved permit. There is a fee of \$25 for this permit.
- The Town has no liability for bodily injury or property damage arising from this event. Any liability arising from the event shall be the sole responsibility of the applicant and the participants. The Town's insurance does not cover the applicant. The Applicant agrees to comply with all of the terms, conditions and stipulations of this permit, all ordinances of the Town, other applicable laws and understands that failure to comply will result in immediate revocation of this permit.

**CONDITIONS: (CONTINUED)**

- Adequate crowd control, including ingress and egress control, noise control, restroom facilities, space for anticipated number of participants, clean-up, and parking are all the responsibility of the applicant.
- The Town offers barricades on a limited basis for block parties. Barricades are delivered on the last working day prior to the event and picked up the first working day after the party, generally Friday and Monday for weekend events. The applicant is responsible for the placement, monitoring, and maintenance of the barricades during the event, the removal of the barricades from the street following the event, and the safety of the barricades while they are in your possession.
- Residents must be allowed vehicle access to their homes. Emergency access must be maintained at all times, and barricades shall be removed immediately for such purposes.
- Every resident or business must be notified of the closure. If the occupant is unavailable, a notice shall be left at the address indicating the street to be closed with the date and hours specified on the notice. If upon receipt of the statement, a majority of the people who reside along the street affected approve of the request, the reviewing departments will take the request under consideration for final approval. Those not favoring the request will be given every consideration possible.
- Failure to clean up from an event as require in the permit will make the applicant/sponsor ineligible for a permit for 12 months.
- Liability insurance naming the Town of Superior as additional insured may be required. Coverage must be at Town-approved amounts.
- Other Specific Conditions
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

I (the applicant) agree that all State Laws and Town Ordinances will be obeyed within the area of the closure, and agree to abide and meet the conditions that are stated in this Street Obstruction/Special Event Permit Application. I, (the applicant) am responsible for any and all claims that may arise as a result of the Street Obstruction/Special Event.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT PRINTED NAME

Permit fee of \$25 received by Finance: _____
Approved by Public Works Dept: _____ Date: _____
Approved by Sheriff's Office: _____ Date: _____



