

General Fund Tab

GENERAL FUND

This fund accounts for the general obligation of the Town which is not required to be accounted for in any other fund. The General Fund accounts for the majority of Town services. Sales tax, use tax, property tax, user fees, fines, permit fees, license fees, intergovernmental revenue and administrative charges are sources of General Fund revenue.

Departments within the General Fund include:

- Legislative
- Judicial
- Clerk
- Administrative
- Finance
- Legal Services
- Public Safety
- Building Inspections
- Parks, Recreation and Open Space
- Public Works and Utilities
- Non-Departmental
- Library

LEGISLATIVE

Program Description

The elected officials for the Town of Superior include a Mayor and six-member Board of Trustees. These seven officials serve as the legislative and policy-making body for the incorporated Town of Superior. The Mayor and Board are elected at-large and represent the Town as a whole.

This category is designated to fund programs such as lobbying, policy planning, goal setting and grant/relief funding. The Board's compensation and supplies, such as, training and travel are also accounted for in this fund.

Goals

- **Enhance Financial Stability and Business Retention** – Ensure the Town's long term financial stability by diversifying revenue streams, reducing and restructuring of existing debt, pursuing financial self-sufficiency of utility operations, and supporting local businesses.
- **Provide Excellent Public Services and Public Infrastructure** – Continue to expand and improve services and infrastructure by prioritizing and funding infrastructure and service needs, and to pursue service-sharing opportunities and partnerships for regional infrastructure improvements.
- **Engage Residents through Outreach and Marketing** – Explore and initiate methods that will continuously improve education, communication and meaningful dialog between the Town, its residents, homeowners associations and advisory groups, in order to maintain and improve our quality of life and aid in decision-making that benefits the Town as a whole.
- **Strategically Manage and Enhance Open Space, Parks and Trails** – Augment natural and developed open space and parks within the Town through strategic acquisitions, development and management.
- **Promote and Manage Development Opportunities** – Review development opportunities in a timely manner, reconciling public and private interests so that growth achieves the Town's long-term vision as stated in the Town's Comprehensive Plan.
- **Support Environmental Sustainability** – Continue implementation of this Goal through energy initiatives, promotion of water and energy conservation efforts, and possible expansion of Town program and incentives.

Legislative Expense (10-411)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--------------------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1030 | Board Compensation | \$37,800 | \$39,000 | \$59,400 | \$59,400 | \$78,000 | \$78,000 | \$78,000 |
| 1400 | FICA | 2,892 | 2,984 | 4,544 | 4,544 | 4,544 | 5,967 | 5,967 |
| 2150 | Lobbying | 23,539 | 16,500 | 16,500 | 16,500 | 16,500 | 16,500 | 16,500 |
| 3100 | Telephone | 3,658 | 3,800 | 3,800 | 3,800 | 3,800 | 3,800 | 3,800 |
| 4300 | Training | 6 | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 |
| 4310 | Travel & Expenses | 2,756 | 5,200 | 5,200 | 5,200 | 5,200 | 5,200 | 5,200 |
| 4900 | Other Fees and Services | 3,199 | 1,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5100 | Supplies | 1,726 | 12,500 | 2,000 | 16,000 | 2,000 | 16,000 | 2,000 |
| 8180 | Policy Planning & Goal Setting | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 8880 | Board Special Funds | 6,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 8881 | Board Relief Fund | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | | \$81,576 | \$96,884 | \$110,344 | \$124,344 | \$130,367 | \$144,367 | \$130,367 |

JUDICIAL

Program Description

Municipal court is conducted through the Judicial Division. The Assistant Town Manager oversees the Municipal Court operations with the Court Clerk coordinating customer service and the day-to-day functions of the Court. The Municipal Court Judge is appointed by the Town Board. Generally, three sessions of Municipal Court are held on the second Thursday of each month at Town Hall. Ordinance violations are addressed during the morning session and traffic and juvenile violations are heard during the afternoon session. An additional monthly session is added as necessary for arraignments and trials, typically on the third Thursday of the month.

Goals

- Create all forms and documents necessary for court procedures within the Caselle Court Management software system.
- Continue to update and improve the Court Procedure Manual.
- Implement cross-training for additional Court coverage.
- Collect fines and fees assessed on Municipal ordinance cases.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|---|-------------|-------------|-------------|
| Cases processed annually | 1,770 | 800 | 1,200 |
| Citations paid by mail or phone, and online | 80% | 90% | 80% |
| Appearances when mandatory (Defendant has to appear in Court based on violation committed) | 90% | 90% | 90% |
| No show to Court or failure to pay resulting in a warrant or default | 10% | 15% | 10% |
| Appearances when not mandatory (Defendant has the option to plea bargain before the Court date, and is not required to appear in Court) | 20% | 20% | 20% |

Judicial Expense (10-412)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--------------------------|------------------|------------------|------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$28,875 | \$30,619 | \$31,537 | \$32,798 | \$34,110 | \$35,474 | \$36,893 |
| 1060 | Overtime | 188 | - | - | - | - | - | - |
| 1300 | Payroll Costs (Benefits) | 13,934 | 14,768 | 15,439 | 16,365 | 17,347 | 18,388 | 19,491 |
| 1400 | FICA | 402 | 444 | 457 | 476 | 495 | 514 | 535 |
| 2460 | Bank Fees | 3,878 | 2,750 | 2,750 | 2,750 | 2,750 | 3,000 | 3,000 |
| 2470 | Archiving | 1,000 | 500 | 500 | 500 | 500 | 500 | 500 |
| 2700 | Bailiff | 10,243 | 13,000 | 13,000 | 13,000 | 14,000 | 14,000 | 15,000 |
| 2800 | Municipal Court Judge | 24,220 | 24,000 | 26,000 | 26,000 | 28,000 | 28,000 | 30,000 |
| 2810 | Prosecuting Attorney | 19,906 | 20,000 | 20,500 | 21,000 | 21,500 | 22,000 | 22,500 |
| 3210 | Software/Support | 5,200 | 5,600 | 5,800 | 6,000 | 6,250 | 6,500 | 6,750 |
| 4200 | Memberships | 20 | 50 | 20 | 30 | 30 | 30 | 30 |
| 4300 | Training | 93 | 400 | 400 | 400 | 400 | 400 | - |
| 4310 | Travel & Expenses | - | 100 | 100 | 100 | 100 | 100 | - |
| 4400 | Printing & Binding | 2,078 | 2,060 | 1,750 | 1,803 | 1,857 | 1,913 | 1,970 |
| 4900 | Other Fees & Services | 1,603 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5100 | Supplies | - | 500 | - | - | - | - | - |
| | | <u>\$111,640</u> | <u>\$116,291</u> | <u>\$119,753</u> | <u>\$122,722</u> | <u>\$128,839</u> | <u>\$132,319</u> | <u>\$138,169</u> |

CLERK

Program Description

The Town Clerk's Office provides services to the Town such as preparing agendas for the Board of Trustees, the Superior Metropolitan District #1, the Superior/McCaslin Interchange Metropolitan District, Superior Urban Renewal Authority and Planning Commission meetings; preparing Town Board agenda documents to be posted on the Town's webpage; posting agendas for the Board of Trustees and the Planning Commission, posting notices for the Finance Committee meetings, the Transportation and Safety Committee meetings, and special meetings and work sessions; attending Board of Trustees meetings, preparing minutes of the Board of Trustees and Planning Commission meetings; processing business licenses, liquor license applications and renewals and peddler's licenses; preparing documents for codification in the Superior Municipal Code; record documents at the Boulder County Clerk & Records office, and at Jefferson County as well; and keeping accurate records of ordinances, resolution and minutes as well as all contracts or agreements approved by resolution. The Town Clerk also serves as the Town Treasurer. Other related services include conducting elections and processing development applications.

Goals

- Assure all businesses, including Home Occupations who collect a retail sales tax, obtain a business license, and keep up-to-date on these licenses.
- Assure Town documents are electronically imaged.
- Codify all ordinances into the Superior Municipal Code.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|-----------------------------------|-------------|-------------|-------------|
| Percent of election deadlines met | 100% | 100% | 100% |
| Codification of ordinances | 100% | 100% | 100% |

Clerk Expense (10-414)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|------------------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$101,177 | \$105,342 | \$107,028 | \$111,309 | \$115,761 | \$120,391 | \$125,207 |
| 1060 | Overtime | 37 | - | - | - | - | - | - |
| 1300 | Payroll Costs (Benefits) | 30,385 | 32,633 | 33,939 | 35,975 | 38,134 | 40,422 | 42,847 |
| 1400 | FICA | 1,474 | 1,527 | 1,552 | 1,614 | 1,679 | 1,746 | 1,816 |
| 2470 | Archiving | 400 | 35,000 | 35,000 | 500 | 500 | 500 | 500 |
| 2500 | Codification Services | 3,244 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 2820 | Elections | - | 15,000 | - | 10,000 | - | 15,000 | - |
| 4200 | Memberships | 396 | 400 | 400 | 400 | 400 | 400 | 400 |
| 4300 | Training | 85 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 4310 | Travel & Expense | 134 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| 4400 | Printing | - | 100 | 100 | 100 | 100 | 100 | 100 |
| 4410 | Publication of Legal Notices | 871 | 500 | 500 | 500 | 500 | 500 | 500 |
| 4420 | Recording Fees | 141 | 200 | 200 | 200 | 200 | 200 | 200 |
| 4900 | Other Fees & Services | 447 | 500 | 500 | 500 | 500 | 500 | 500 |
| 5100 | Supplies | 73 | 4,700 | 1,700 | 1,700 | 200 | 200 | 200 |
| | | \$138,864 | \$202,102 | \$187,119 | \$168,998 | \$164,174 | \$186,159 | \$178,470 |

ADMINISTRATIVE

Program Description

The Administrative Department provides management assistance and professional support for the Town including media/publications and communication, code enforcement, library services, trash and recycling, economic development, and planning and development. It also serves as the Town's representative for meetings with federal, state, county and municipal organizations. The Town Manager and administrative staff oversee the day to day operations of the Town. The Town Manager and administrative staff assist departments with program planning and implementation and assist staff in following Board of Trustees directives. The Town Manager undertakes research at the direction of the Board and makes recommendations to the Board.

Goals

- Ensure the successful implementation of Town Board goals and policies.
- Ensure the delivery of high-quality, cost effective services to the citizens through effective management and efficient administration.
- Provide timely, complete and accurate recommendations and reports to the Mayor and Board of Trustees.
- Promote sustainability-related programs.
- Participate in regional transportation initiatives.
- Retain businesses and work to bring in new development and business opportunities.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|--|-------------|-------------|-------------|
| Number of Town Board goals implemented | All | All | All |
| Number of Request for Proposals issued and reviewed for services | 2 | 2 | 2 |
| Number of Board directed Action items resolved | 185 | 195 | 195 |

Administrative Expense (10-415)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$555,006 | \$577,184 | \$749,156 | \$779,122 | \$810,287 | \$842,698 | \$876,406 |
| 1060 | Overtime | 653 | 100 | 100 | 100 | 100 | 100 | 100 |
| 1300 | Payroll Costs (Benefits) | 203,664 | 215,849 | 286,905 | 304,119 | 322,366 | 341,708 | 362,210 |
| 1400 | FICA | 8,001 | 8,377 | 10,870 | 11,305 | 11,757 | 12,227 | 12,716 |
| 2210 | Engineering | 4,208 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 2300 | Planning Services | 44,971 | 50,000 | 40,000 | 35,000 | 35,000 | 30,000 | 30,000 |
| 2470 | Archiving | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 2760 | GIS | - | 10,000 | - | - | - | - | - |
| 2920 | Website Maintenance | 60,293 | 68,000 | 70,000 | 74,000 | 77,000 | 81,000 | 86,000 |
| 2930 | Channel 8 | 1,275 | 3,100 | 3,200 | 3,296 | 3,395 | 3,497 | 3,602 |
| 2980 | Economic Development | 99,388 | 150,000 | 125,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 3100 | Telephone | 3,705 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 4200 | Memberships | 2,322 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 4210 | Subscriptions | 115 | 500 | 500 | 500 | 500 | 500 | 500 |
| 4300 | Training | 2,529 | 4,800 | 5,600 | 5,600 | 5,600 | 5,600 | 5,600 |
| 4310 | Travel & Expenses | 8,544 | 9,650 | 11,050 | 11,050 | 11,050 | 11,050 | 11,050 |
| 4400 | Printing & Binding | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 4900 | Other Fees & Services | 2,822 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 5100 | Supplies | 7,088 | 11,000 | 5,000 | 4,030 | 3,061 | 4,093 | 4,626 |
| 5200 | Software | 1,253 | 17,500 | 6,650 | 6,850 | 7,056 | 7,268 | 7,486 |
| 8140 | Humane Society | 526 | 700 | 700 | 700 | 700 | 700 | 700 |
| 8190 | Chamber of Commerce – Membership | 15,000 | 40,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 8191 | Chamber of Commerce – Economic Development | - | - | 15,000 | - | - | - | - |
| 8200 | Waste Diversion/ Recycling | 24,015 | 37,700 | 37,700 | 37,700 | 40,000 | 40,000 | 40,000 |
| | | <u>\$1,049,378</u> | <u>\$1,229,460</u> | <u>\$1,407,431</u> | <u>\$1,388,372</u> | <u>\$1,442,872</u> | <u>\$1,495,441</u> | <u>\$1,557,996</u> |

FINANCE

Program Description

The Finance Department is responsible for all Town (1) administrative services functions including human resource, information technology (including Town Board web streaming) and building/janitorial maintenance and (2) financial activities including accounting, financial reporting, fiscal policy development, forecasting, budgeting, capital financing/debt issuance and management, payroll, accounts payable, accounts receivable, sales/use tax administration, collections and audit, cash/investment management, utility billing, utility rate setting, insurance/risk management, purchasing oversight, fixed asset management and administrative support/receptionist functions. The department includes the following positions: contract AV Technician, Admin Clerk/HR Assistant, Utility Billing Clerk, Administrative Services Manager, Accounting Technician, Accounting Manager, and Finance Director.

Goals

- 2020 audit completed by May, 2021, including potential Single Audit.
- 2022 budget completed and adopted by December 1, 2021.
- Continue to monitor/review STC public infrastructure verification of eligible expenses and incentive reimbursements (TIF, building use, plan check/permit revenues).
- Finalize 2021 funding for Superior’s participation in the Windy Gap Firing Project (estimated at +\$30m). Through an allotment contract, determine funding amount (debt versus cash contribution) and term (20 or 30 years).
- Continued analysis and public outreach on the Town Hall Expansion project. Currently budgeted for design in 2022, construction 2023.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|--|-------------|-------------|-------------|
| AP/Payroll invoices/checks | 5,030 | 5,000 | 5,100 |
| Town Hall visitors/customer contacts (down with COVID) | 6,824 | 7,000 | 4,000 |
| Percent of months (Except Dec) closed within 30 days (100% goal) | 100% | 100% | 100% |
| Workers Compensation claims and losses (2 and <\$2,000 goals) | 1/\$982 | 2/\$2,000 | 2/\$2,000 |
| NCCI Workers Compensation Experience Rating (< 1.00 goal) | .71 | .69 | .71 |
| Utility customers who are “Green”/paperless (60% goal) | 39% | 45% | 60% |
| Regular Staff Turnover (8%) | 14% | <8% | <8% |
| Days to Fill Vacancy (60 days) | 63 | <60 | <60 |
| Building Maintenance Cost/SF (\$7.00 goal) | 7.48 | <\$6.50 | <\$7.00 |
| IT Cost/FTE (\$6,000 goal) | \$6,196 | <\$5,000 | <\$6,000 |
| Web streamed/Zoom Meetings | 122 | 125 | 135 |

Finance Expense (10-416)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--------------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$441,483 | \$461,407 | \$527,636 | \$548,741 | \$570,691 | \$593,519 | \$617,260 |
| 1040 | Part-Time Salaries | 62,938 | 65,244 | - | - | - | - | - |
| 1060 | Overtime | 86 | 500 | 500 | 500 | 500 | 500 | 500 |
| 1300 | Payroll Costs (Benefits) | 170,247 | 183,280 | 221,347 | 234,628 | 248,706 | 263,628 | 279,446 |
| 1400 | FICA | 11,015 | 11,720 | 7,689 | 7,995 | 8,313 | 8,644 | 8,989 |
| 2400 | Auditing Services | 14,750 | 16,000 | 16,500 | 17,000 | 17,500 | 18,000 | 18,500 |
| 2490 | Investment Fees | 9,974 | 9,000 | 9,500 | 10,000 | 10,500 | 11,000 | 11,500 |
| 2600 | Personnel Services | 21,010 | 25,000 | 25,000 | 25,750 | 26,523 | 27,319 | 28,139 |
| 3100 | Telephone | 3,278 | 4,000 | 4,000 | 4,120 | 4,244 | 4,371 | 4,502 |
| 3210 | Software Maintenance | 25,351 | 26,000 | 27,000 | 27,810 | 28,644 | 29,503 | 30,388 |
| 4200 | Memberships | 11,075 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 4210 | Subscriptions | 512 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 4300 | Training | 2,985 | 3,800 | 3,800 | 3,800 | 3,800 | 3,800 | 3,800 |
| 4310 | Travel & Expenses | 5,897 | 5,700 | 5,700 | 5,700 | 5,700 | 5,700 | 5,700 |
| 4900 | Other Fees & Services | 1,462 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 5100 | Supplies | 4,650 | 6,500 | 5,000 | 10,652 | 12,305 | 8,464 | 5,628 |
| | | \$786,753 | \$830,151 | \$865,672 | \$908,696 | \$949,426 | \$986,448 | \$1,026,352 |

LEGAL SERVICES

Program Description

The Town Attorney's Office serves as legal advisor to the Town, SMD #1, SMID, and SURA Boards, the Town Manager, and other departments of the Town through the Town Manager. The Town Attorney services include issuing oral and written opinions, drafting of legislation, contracts, and other formal documents, and review of all contracts and legal instruments to which the Town is a party. The Attorney is contracted to provide these services and is not a member of Town Staff.

Legal Expense (10-419)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|-------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2100 | General | \$161,984 | \$155,000 | \$150,000 | \$150,000 | \$155,000 | \$155,000 | \$160,000 |
| 2111 | Jefferson Parkway | 51,919 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 2112 | Oil & Gas | 10,378 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | | \$224,281 | \$195,000 | \$190,000 | \$190,000 | \$195,000 | \$195,000 | \$200,000 |

PUBLIC SAFETY

Program Description

The Public Safety budget includes costs to provide law enforcement and dispatching services. The Town has an agreement with the Boulder County Sheriff's Office to provide municipal law enforcement services. Mountain View Fire Rescue (previously Rocky Mountain Fire Protection District) and Louisville Fire provides fire and emergency service in the Town and is supported by a separate property tax mill levy.

Goals

- Ensure involvement with all aspects of the community by maintaining contact and open communication with schools and fostering a network of open communications with the community.
- Continue to provide high-caliber Public Safety services via well-trained, skilled, and adequately-equipped staff members able to respond to the needs to the Town.
- Continue to provide Public Safety services that incorporate Boulder County Sheriff's Office policies and procedures and the needs of the community as expressed by the citizens, elected officials, and Town staff.
- Continue to enhance traffic enforcement activities.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|--|--|--|--|
| Response time to priority call types (Average) | Prior. 1 = 6m 41s Prior. 2 = 7m 48s Prior. 3 = 13m 28s | Prior. 1 = 7m 08s Prior. 2 = 8m 22s Prior. 3 = 14m 23s | Prior. 1 = 6m 05s Prior. 2 = 8m 20s Prior. 3 = 14m 10s |
| Number of traffic citations issued | 1,583 | 1,525 | 1,665 |
| Cases closed | 78% clearance/closed rate | 75% clearance/closed rate | 73% clearance/closed rate |

Public Safety Expense (10-421)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--------------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2700 | Law Enforcement Services | \$1,557,114 | \$1,765,166 | \$1,793,044 | \$2,009,985 | \$2,070,285 | \$2,132,394 | \$2,196,366 |
| 2710 | Dispatch Services | 139,079 | 141,166 | 141,710 | 145,961 | 150,340 | 154,850 | 159,496 |
| 3100 | Telephone | 6,452 | 6,200 | 8,000 | 8,240 | 8,487 | 8,742 | 9,004 |
| 3105 | Office Lease | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 3110 | Utilities | 2,177 | 2,500 | 2,500 | 2,575 | 2,652 | 2,732 | 2,814 |
| 3220 | Building Maintenance | 2,173 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 5100 | Supplies | 1,636 | 3,100 | 3,100 | 3,193 | 3,289 | 3,398 | 4,990 |
| 6100 | Office Equipment | 3,217 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | | <u>\$1,717,848</u> | <u>\$1,929,082</u> | <u>\$1,959,354</u> | <u>\$2,180,954</u> | <u>\$2,246,053</u> | <u>\$2,313,106</u> | <u>\$2,383,670</u> |

BUILDING INSPECTIONS

Program Description

The Building Inspections Department ensures the standards and codes as set forth by the Town of Superior for safety, health and public welfare are implemented and maintained by regulating and controlling the design, construction, quality of materials, use and occupancy, and location of all buildings and structures within Superior. The department provides for the issuance of all building-related permits and the associated activities as they relate to the permits being issued. These activities include plan review for all new construction, remodels, additions, and miscellaneous projects. In October, 2013 Solar Friendly Communities certified Superior as a Silver Level Solar Friendly Community. The Town waives the permit and plan review fees for solar installations.

Goals

- Enhance building inspection, solar application, and other information available through the Town website.
- Respond to calls for inspections the next working day.
- Single-family plan review performed in 10 working days.
- Multi-family plan review performed in 15 to 20 working days.
- Commercial plan review performed in 20 working days.
- Homeowner residential work plan review performed in 5 working days.
- Miscellaneous plan review performed in 3 working days.
- Develop and maintain status reports on permits, work in progress, expirations etc.
- All plan review and inspection personnel attend 24 hours educational conference or meetings to keep up to date with current code and all updates.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|---|-------------|-------------|-------------|
| Call for inspections made within 24 hours | 99% | 99% | 99% |
| Single-family plan review performed in 10 working days | 100% | 100% | 100% |
| Multi-family plan review performed in 15 to 20 working days | 100% | 100% | 100% |
| Commercial plan review performed in 20 working days | 100% | 100% | 100% |
| Miscellaneous plan review performed in 3 working days | 99% | 99% | 99% |

Building Inspections Expense (10-424)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|-----------------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries (Code Enforcement) | \$55,838 | \$58,072 | \$59,526 | \$61,907 | \$64,383 | \$66,958 | \$69,636 |
| 1060 | Overtime | 443 | - | 250 | 250 | 250 | 250 | 250 |
| 1300 | Payroll Costs (Benefits) | 28,249 | 22,526 | 33,173 | 35,163 | 37,273 | 39,509 | 41,880 |
| 1400 | FICA | 792 | 842 | 867 | 901 | 937 | 975 | 1,013 |
| 2340 | Inspection Services | 277,608 | 637,000 | 525,000 | 749,000 | 721,000 | 472,500 | 252,000 |
| 2470 | Archiving | 2,367 | 500 | 500 | 500 | 500 | 500 | 500 |
| 4200 | Memberships | - | 150 | 150 | 150 | 150 | 150 | 150 |
| 4210 | Subscriptions | 1,014 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 4300 | Training | - | 400 | 400 | 400 | 400 | 400 | 400 |
| 4310 | Travel & Expenses | - | 100 | 100 | 100 | 100 | 100 | 100 |
| 5100 | Supplies | - | 4,000 | 2,500 | 4,075 | 2,652 | 4,232 | 2,814 |
| 5200 | Software | 501 | 400 | 400 | 450 | 450 | 450 | 450 |
| | | \$366,812 | \$724,990 | \$623,866 | \$853,896 | \$829,095 | \$587,024 | \$370,193 |

PARKS, RECREATION AND OPEN SPACE

Program Description

The Parks, Recreation and Open Space department (PROS), encourages vibrant and meaningful community by providing exceptional parks, facilities, arts, open space, events, programs and services. The Department manages and maintains 600 + acres of parks and open space that offer 35 miles of trails, 36 public art pieces, 14 playgrounds, two pools, athletic fields, tennis, basketball and pickleball courts, bike park, skate parks, dog park, disc golf course and community center. PROS facilitates the delivery of services including recreation, athletic, aquatic, enrichment programs, special events and cultural opportunities. PROS facilitates citizen advisory committees, working groups, marketing, community engagement, a dedicated website, and registration/reservation services. PROS manages a variety of contractual services, capital and maintenance projects. Department positions include: PROS Director, Superintendent of Parks and Open Space, Management Analyst II, Recreation Manager, Recreation Supervisor, Recreation Coordinator, Cultural Arts and Events Supervisor, Community Relations Manager, four Parks Technicians, and a variety of part-time positions to support daily operations.

Goals

- Manage contractual services in the best interest of the Town and its residents
- Identify grants and partnerships to expanded/ improved services for the community
- Provide quality recreational facilities, programs, events, and services for the community
- Manage maintenance/replacement of park facilities, equipment, vehicles, and art
- Utilize planning documents to drive service delivery
- Coordinate marketing, public relations and community engagement efforts
- Provide volunteer offerings allowing residents to give back to the community
- Finalize recommendations in the Parks, Recreation, Open Space and Trails Master Plan
- Implement Creative Placemaking Master Plan with the Cultural Arts and Public Spaces Advisory Committee
- Complete renovation of the Coalton Community Center, create and implement programs, services, and events for the community at this location
- Continue planning efforts for parks, community space, programs, events and art for Downtown Superior
- Identify methods to reduce reliance on irrigation including introduction of xeriscape practices in targeted sites

Performance Measures

| Description | 2019 | 2020 | 2021 |
|--|-------------|-------------|-------------|
| Implement progressive emission reduction strategy for landscape services | 0% | 25% | 50% |
| Increase waste diversion rate at Town events | 86% | 90% | 90% |
| Increase program participation | (30%) | (30%) | 20% |
| Increase social media followers | N/A | 35% | 10% |
| Increase volunteer participation | (47%) | (60%) | 100% |
| Grow public art inventory | 9% | 50% | 15% |

Parks, Recreation and Open Space Expense (10-426)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|-----------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$713,995 | \$798,908 | \$794,392 | \$866,168 | \$900,815 | \$1,146,848 | \$1,161,502 |
| 1040 | Part-Time Salaries | 135,935 | 131,502 | 236,000 | 270,440 | 281,258 | 292,508 | 304,208 |
| 1050 | On-Call | 7,280 | 7,300 | 7,300 | 7,300 | 7,300 | 7,300 | 7,300 |
| 1060 | Overtime | 3,461 | 6,000 | 7,000 | 7,210 | 7,426 | 7,649 | 7,878 |
| 1300 | Payroll Costs | 280,968 | 319,851 | 324,485 | 369,517 | 391,668 | 487,189 | 516,420 |
| 1400 | FICA | 21,735 | 21,837 | 29,780 | 33,458 | 34,792 | 38,788 | 40,334 |
| 2210 | Engineering | 365 | 30,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 2270 | Tennis Court Maint. | 4,711 | 3,000 | 3,000 | 3,090 | 3,183 | 3,278 | 3,376 |
| 2290 | Aquatics Lessons | 1,741 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 2650 | Professional Services | 8,000 | 10,000 | 10,300 | 10,609 | 10,927 | 11,255 | 11,593 |
| 2890 | Media | 6,918 | 17,500 | 25,000 | 25,750 | 26,523 | 27,319 | 28,139 |
| 2940 | Comm Proj/Prog | 102,670 | 140,000 | 90,000 | 160,000 | 200,000 | 250,000 | 250,000 |
| 2941 | Volunteer Projects | 11,379 | 7,000 | 9,000 | 9,270 | 9,548 | 9,834 | 10,129 |
| 2942 | Youth Lead. Council | 3,305 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 2943 | Parks & Rec Comm. | 1,578 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 2944 | Cultural Arts Comm. | 6,029 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 2945 | Open Space Comm. | 4,957 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 3100 | Telephone | 8,865 | 12,000 | 12,500 | 13,475 | 13,879 | 14,295 | 14,724 |
| 3105 | Office Lease | - | - | 96,000 | 98,880 | 101,846 | - | - |
| 3110 | Utilities | 18,999 | 17,500 | 48,000 | 49,440 | 50,923 | 68,451 | 70,505 |
| 3140 | Water-Parks | 35,544 | 40,000 | 43,000 | 43,000 | 43,000 | 43,000 | 43,000 |
| 3150 | Electricity-Parks | 50,488 | 56,500 | 58,000 | 59,740 | 61,532 | 63,378 | 68,279 |
| 3210 | Software | 25,303 | 22,000 | 23,000 | 23,690 | 24,401 | 25,133 | 25,887 |
| 3220 | Building Maint. | 72,680 | 45,500 | 140,000 | 165,000 | 169,950 | 227,049 | 253,860 |
| 3330 | Park/Median Maint. | 375,006 | 359,000 | 398,610 | 398,568 | 422,525 | 423,201 | 447,897 |
| 3480 | Pool Chem & Maint. | 27,313 | 28,000 | 29,000 | 29,870 | 30,766 | 31,689 | 32,640 |
| 4110 | Comm. Meetings | - | 500 | 500 | 500 | 500 | 500 | 500 |
| 4130 | Historic Preservation | 4,748 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 4200 | Memberships | 4,843 | 3,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 4300 | Training | 12,465 | 7,000 | 7,800 | 8,200 | 8,200 | 8,200 | 8,200 |
| 4310 | Travel | 4,377 | 11,400 | 11,500 | 11,600 | 11,600 | 11,600 | 11,600 |
| 4700 | Recreation Programs | 80,854 | 78,000 | 93,000 | 103,000 | 103,000 | 103,000 | 103,000 |
| 4900 | Other Fees | 2,268 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5100 | Supplies | 13,877 | 10,000 | 19,500 | 11,957 | 16,195 | 18,195 | 27,196 |
| 5120 | Fuel & Maint. | 12,047 | 18,000 | 19,000 | 22,070 | 22,732 | 23,414 | 24,116 |
| 5160 | Uniforms | 3,587 | 4,000 | 4,500 | 5,635 | 5,804 | 5,978 | 6,157 |
| 5220 | Tools / Equip | 5,279 | 5,000 | 3,500 | 5,500 | 3,500 | 3,500 | 3,500 |
| 8262 | Yard Waste | 67,121 | 60,000 | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 |
| | | <u>\$2,141,181</u> | <u>\$2,303,798</u> | <u>\$2,674,167</u> | <u>\$2,943,437</u> | <u>\$3,094,313</u> | <u>\$3,453,051</u> | <u>\$3,609,460</u> |

PUBLIC WORKS AND UTILITIES

Program Description

The Public Works and Utilities Department is responsible for transportation planning and traffic engineering; street maintenance, snow removal, management of capital projects and development review. Also included within this department is the management of SMD No. 1 which plans for and provides water treatment and distribution, wastewater collection and treatment, and storm water management. The department includes: Public Works and Utilities Director, Civil Engineer, Utilities Superintendent, Senior Construction Inspector, Public Works and Utilities Coordinator, Field Maintenance Superintendent and four Field Maintenance Technicians (FMT).

Goals

- Promote a more livable and walkable community by maintaining and enhancing the safe and efficient circulation of pedestrians, cyclists, emergency vehicles and motorists.
- Cost effectively maintain a reasonable level of safety during and after snow and ice events.
- Through Signing and Striping communicate in a clear and concise manner, safe and efficient circulation for motorists, pedestrians and cyclists.
- Operate and maintain traffic signal system to optimize vehicle movement and driver safety.
- Maintain, update and implement a Pavement Management System to cost effectively preserve the community's roadway system.
- Geographical Information System (GIS) - Develop and maintain a digital mapping system and inventory of the street, water, sanitary sewer and storm sewer systems.
- Maintain the Town's expanding bike trail infrastructure

Performance Measures

| Description | 2019 | 2020 | 2021 |
|--|-------------|-------------|-------------|
| Streets Maintained (Lane Miles) | 82 | 86 | 87 |
| Pavement Treatment – Slurry Seal (Square Yards) (Adds Approx. 5 years of pavement life) | 0 | 0 | 0 |
| Pavement Treatment – Overlay (Square Yards) (Adds Approx. 15 years of pavement life) | 830 | 2,160 | 33,333 |
| Pavement Treatment – Reconstruction (Square Yards) (Adds Approx. 20 years of pavement life) | 25,443 | 10,495 | 0 |
| Street Pavement Life Added (Square Yards) | 521,355 | 242,300 | 500,000 |
| Street Pavement Life Lost (Square Yards) | 831,702 | 838,742 | 845,000 |
| Snow Removal – Miles Treated/Maintained | 6,736 | 8,680 | 9,000 |
| Snow Removal – Ice Control – Granular (tons) | 895 | 1,116 | 900 |
| Snow Removal – Ice Control – Liquid (gallons) | 32,363 | 29,908 | 30,000 |
| Right-of-way permits reviewed | 70 | 60 | 60 |

Public Works and Utilities Expense (10-430)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--------------------------|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1010 | Salaries | \$659,164 | \$732,342 | \$755,125 | \$785,330 | \$816,743 | \$849,413 | \$883,390 |
| 1040 | P/T Salaries | 24,302 | 27,000 | 28,000 | 29,400 | 30,870 | 32,414 | 34,035 |
| 1050 | On-Call | 7,300 | 7,300 | 7,300 | 7,300 | 7,300 | 7,300 | 7,300 |
| 1060 | Overtime | 42,244 | 41,500 | 43,000 | 44,935 | 46,957 | 49,070 | 51,278 |
| 1300 | Payroll Costs | 221,548 | 269,958 | 273,397 | 289,901 | 307,189 | 325,620 | 345,157 |
| 1400 | FICA | 10,010 | 13,392 | 13,821 | 14,394 | 14,991 | 15,614 | 16,262 |
| 2210 | Engineering | 100,220 | 40,000 | 30,000 | 20,000 | 20,600 | 21,218 | 21,855 |
| 2240 | Traffic Engineering | 63,346 | 25,000 | 26,000 | 26,780 | 27,583 | 28,410 | 29,262 |
| 2760 | GIS | 6,932 | 8,000 | 8,000 | 8,240 | 8,487 | 8,742 | 9,004 |
| 3100 | Telephone | 1,893 | 3,000 | 2,000 | 2,060 | 2,122 | 2,186 | 2,252 |
| 3105 | Office Lease | 28,938 | 28,000 | 29,200 | 30,400 | 31,600 | - | - |
| 3150 | Street Light Electricity | 138,552 | 160,000 | 165,000 | 169,950 | 175,049 | 180,300 | 185,709 |
| 3180 | Street Light Maint. | 109,353 | 60,000 | 62,000 | 63,860 | 65,776 | 67,749 | 69,781 |
| 3210 | Software Maint. | - | 3,000 | 3,000 | 3,090 | 3,183 | 3,278 | 3,376 |
| 3420 | Snow Removal | 504,492 | 375,000 | 390,000 | 401,700 | 413,751 | 426,164 | 438,949 |
| 3440 | Traffic Signal Maint. | 28,139 | 25,000 | 25,750 | 26,523 | 27,319 | 28,139 | 28,983 |
| 3600 | Rental Facility | 1,293 | 2,500 | 2,500 | 2,575 | 2,652 | 2,732 | 2,814 |
| 4200 | Memberships | 705 | 1,500 | 1,500 | 1,545 | 1,591 | 1,639 | 1,688 |
| 4300 | Training | 1,366 | 3,300 | 3,300 | 3,300 | 3,300 | 3,300 | 3,300 |
| 4310 | Travel & Expenses | 1,631 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 4400 | Printing & Binding | 210 | 500 | 500 | 515 | 530 | 546 | 562 |
| 4900 | Other Fees & Services | 958 | 500 | 500 | 515 | 530 | 546 | 562 |
| 4950 | FlexRide | 15,296 | - | - | - | - | - | - |
| 4951 | Bike Share | - | - | 5,000 | 5,150 | 5,305 | 5,464 | 5,628 |
| 5100 | Supplies | 5,461 | 5,000 | 3,000 | 4,090 | 5,683 | 4,028 | 3,877 |
| 5120 | Fuel & Maint. | 33,433 | 33,000 | 34,000 | 35,020 | 36,071 | 37,153 | 38,268 |
| 5130 | Signage & Striping | 32,493 | 65,000 | 26,000 | 26,780 | 102,583 | 55,660 | 57,330 |
| 5160 | Uniforms | 2,786 | 5,000 | 5,000 | 5,650 | 5,820 | 5,995 | 6,175 |
| 5200 | Software | - | 2,000 | 500 | 515 | 530 | 546 | 562 |
| 5220 | Tools & Small Equip. | 4,603 | 5,000 | 5,000 | 5,150 | 5,305 | 5,464 | 5,628 |
| 5620 | Snow-Materials | 252,311 | 120,000 | 150,000 | 154,500 | 159,135 | 163,909 | 168,826 |
| | | \$2,297,959 | \$2,066,792 | \$2,103,393 | \$2,174,068 | \$2,333,555 | \$2,337,599 | \$2,426,813 |

NON-DEPARTMENTAL

Program Description

General expenses not associated to any one department. Expenses include the vehicle pool, studies, facility maintenance costs, information technology/phone, general costs such as insurance and some supplies. The major expense is an annual transfer to the Governmental CIP.

Non-Departmental Expense (10-490)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--|-------------|-------------|-------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1420 | Workers' Compensation Insurance | \$23,953 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| 2420 | Collections (Treasurer's Fees) | 76,101 | 72,000 | 72,000 | 76,000 | 77,000 | 79,000 | 80,000 |
| 2650 | Professional Services | 72,529 | 20,000 | 55,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 3110 | Utilities | 52,387 | 76,000 | 48,000 | 49,440 | 50,923 | 52,451 | 54,025 |
| 3130 | Holiday Lighting | 72,740 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 3210 | Software Maintenance | 17,133 | 33,000 | 34,000 | 35,020 | 36,071 | 37,153 | 38,268 |
| 3220 | Building Maintenance | 49,866 | 93,000 | 60,000 | 61,800 | 63,654 | 117,564 | 121,091 |
| 4200 | Memberships | 10,190 | 17,000 | 17,500 | 18,025 | 18,566 | 19,123 | 19,697 |
| 4400 | Printing & Binding | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 4500 | Postage & Meter | 5,267 | 10,000 | 10,000 | 10,300 | 10,609 | 10,927 | 11,255 |
| 4600 | PC/GL Insurance | 73,765 | 80,000 | 92,000 | 94,760 | 97,603 | 100,531 | 103,547 |
| 4900 | Other Fees & Services | 64,950 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 5100 | Supplies | 12,309 | 16,000 | 12,000 | 15,860 | 12,731 | 13,506 | 16,911 |
| 5120 | Fuel & Maintenance | 4,449 | 3,000 | 3,500 | 3,605 | 3,713 | 3,824 | 3,939 |
| 5200 | Software | 8,416 | 7,500 | 8,000 | 8,240 | 8,487 | 8,742 | 9,004 |
| 5800 | Land Rover Property Tax | - | 65,000 | - | - | - | - | - |
| 6100 | Office Equipment | 18,676 | 22,000 | 20,000 | 20,600 | 21,218 | 21,855 | 22,511 |
| 7750 | Community Center Acquisition – Principal | - | - | - | 270,000 | 280,000 | 285,000 | 295,000 |
| 7760 | Community Center Acquisition – Interest | - | - | 104,775 | 104,775 | 97,917 | 90,805 | 83,566 |
| 7770 | Community Center Tenant | - | - | - | 195,000 | 200,000 | 210,000 | 215,000 |

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|--------|--|--------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | Improvements – Principal | | | | | | | |
| 7780 | Community Center Tenant Improvements – Principal | - | - | 76,200 | 76,200 | 71,247 | 66,167 | 60,833 |
| | Town Hall Expansion | - | - | - | 65,151 | 420,000 | 420,000 | 420,000 |
| 8002 | STC – Public Improv Reimb – Building Use Tax | 151,186 | 450,000 | 200,000 | 405,000 | 435,000 | 325,000 | 150,000 |
| 8003 | STC – Public Improv Reimb – Permit & Plan Check | 40,658 | 193,000 | 86,000 | 175,000 | 190,000 | 140,000 | 130,000 |
| 8004 | Louisville Revenue Share | 61,947 | 120,000 | 115,000 | 115,000 | 115,000 | 115,000 | 180,000 |
| 9420 | Transfer Operations Surplus to Capital | 3,875,000 | 2,400,000 | 3,525,000 | 1,600,000 | 1,975,000 | 1,900,000 | 1,925,000 |
| | | <u>\$3,691,522</u> | <u>\$3,835,000</u> | <u>\$4,696,475</u> | <u>\$3,567,276</u> | <u>\$4,352,239</u> | <u>\$4,200,148</u> | <u>\$4,123,627</u> |

LIBRARY

Program Description

Access to current library services are provided by the City of Louisville through an Intergovernmental Agreement. In April, 2010, Superior residents approved a 1.5 mill property tax increase in order to fund library service and facility expenses.

Performance Measures

| Description | 2019 | 2020 | 2021 |
|---|-------------|-------------|-------------|
| Media turned in (Books, CDs, DVDs, Magazines) | 6,099 | 3,500 | 5,000 |
| Monthly Average: | 508/mo. | 292/mo. | 417/mo. |

Library Expense (10-491)

| Acct # | Description | 2019 Actual | 2020 Budget | 2021 Budget | 2022 Projected Budget | 2023 Projected Budget | 2024 Projected Budget | 2025 Projected Budget |
|---------------|--------------------|--------------------|--------------------|--------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| 4140 | Library Expenses | \$325,287 | \$356,000 | \$352,000 | \$362,000 | \$362,000 | \$372,000 | \$372,000 |
| | | \$325,287 | \$356,000 | \$352,000 | \$362,000 | \$362,000 | \$372,000 | \$372,000 |

TOWN OF SUPERIOR
ORDINANCE NO. 0-16
SERIES 2020

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF SUPERIOR, COLORADO, FOR THE 2021 YEAR

WHEREAS, the Board of Trustees must adopt the annual budget in accordance with the Local Government Budget Law, C.R.S. § 29-1-101, *et seq.*;

WHEREAS, a proposed 2021 Town of Superior Budget was submitted to the Board of Trustees on August 14, 2020 for the Board's consideration;

WHEREAS, the proposed budget was open for inspection by the public at the Superior Town Hall, 124 E. Coal Creek Drive, Superior, Colorado;

WHEREAS, a properly-noticed public hearing was held on October 12, 2020 and interested taxpayers were given the opportunity to file or register any objections to the 2021 Town of Superior Budget;

WHEREAS, the Board of Trustees has provided in the Budget for revenues in an amount equal to or greater than the total proposed expenditures as set forth in the Budget; and

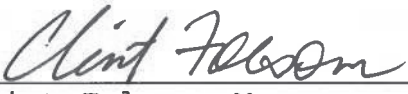
WHEREAS, it is necessary to appropriate the revenues provided in the Budget to and for the purposes described below, so as not to impair the operations of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO:

Section 1. For the Town of Superior for 2021, the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

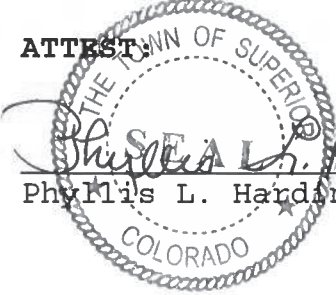

| | |
|-------------------------|---------------------|
| General | \$15,289,574 |
| Conservation Trust | 150,000 |
| Landscape Fee | 1,855,430 |
| Open Space | 260,764 |
| Open Space Debt Service | 661,218 |
| Capital Improvement | 7,722,000 |
| Trash and Recycling | 220,000 |
| Total | <u>\$26,158,986</u> |

INTRODUCED, READ AND ADOPTED this 12th day of October, 2020.



Clint Folsom, Mayor

ATTEST:

Phyllis L. Hardin, Town Clerk/Treasurer

TOWN OF SUPERIOR
RESOLUTION NO. R-70
SERIES 2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
SUPERIOR LEVYING PROPERTY TAXES FOR THE YEAR 2021

WHEREAS, the Board of Trustees must adopt the annual budget in accordance with the Local Government Budget Law, C.R.S. § 29-1-101, *et seq.*;

WHEREAS, the amount of money necessary to balance the budget for general operating expenditures is \$15,289,574;

WHEREAS, the 2019 final valuation for assessment for the Town of Superior as certified by the Boulder and Jefferson County Assessors is \$236,575,311, with 2020 preliminary valuation for assessment not available from the Assessors until mid-October 2020; and

WHEREAS, the Board of Trustees must levy property taxes in accordance with the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO:

Section 1. For the purpose of meeting all general operating expenses of the Town of Superior during the 2021 budget year, there is hereby levied the following taxes upon each dollar of the total assessed valuation of all taxable property within the Town for the year 2020:

| | |
|--------------------|-------------------|
| General Government | 7.93 mills |
| Library Services | <u>1.50 mills</u> |
| Total | <u>9.43 mills</u> |

Section 2. The general government mill levy certified to the Boulder County and Jefferson County Commissioners for the Town of Superior shall state the gross mill levy of 12.127, and a temporary mill levy rate reduction for the 2020 taxes due and payable January 1, 2021 of 4.197, for a net mill levy of 7.93.

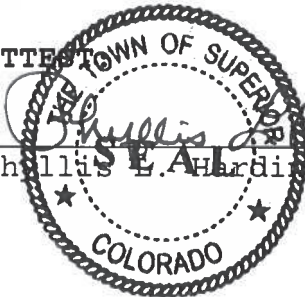
Section 3. The Town Clerk shall certify the mill levy to the County Commissioners of Boulder County and Jefferson County, Colorado, upon receipt of the final assessed valuation for the Town of Superior; provided however, in the event that the final assessed valuation for the Town is adjusted by the County, the

Finance Director may correspondingly adjust the mill levy to be certified to be consistent with this Resolution.

ADOPTED this 12th day of October, 2020.

Clint Folsom
Clint Folsom, Mayor

ATTEST
Phyllis E. Hardin
Phyllis E. Hardin, Town Clerk/Treasurer



TOWN OF SUPERIOR
RESOLUTION NO. R-71
SERIES 2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
SUPERIOR ADOPTING A BUDGET FOR THE TOWN OF SUPERIOR FOR
2021

WHEREAS, the Board of Trustees (the "Board") must adopt an annual budget in accordance with the Local Government Budget Law, C.R.S. § 29-1-101, *et seq.*;

WHEREAS, a proposed 2021 Town of Superior Budget was submitted to the Board on August 14, 2020 for the Board's consideration;

WHEREAS, the proposed 2021 Town of Superior Budget was open for inspection by the public at the Superior Town Hall, 124 E. Coal Creek Drive, Superior, Colorado; and

WHEREAS, the Board held a properly-noticed public hearing on the 2021 Town of Superior Budget on October 12, 2020 and interested taxpayers were given the opportunity to register any objections to the 2021 Town of Superior Budget.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO:

Section 1. The estimated expenditures for each fund for the 2021 Town of Superior Budget are:

| | |
|-------------------------|---------------------|
| General | \$15,289,574 |
| Conservation Trust | 150,000 |
| Landscape Fee | 1,855,430 |
| Open Space | 260,764 |
| Open Space Debt Service | 661,218 |
| Capital Improvement | 7,722,000 |
| Trash and Recycling | 220,000 |
| Total | <u>\$26,158,986</u> |

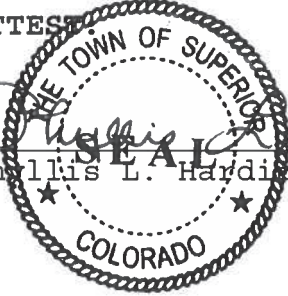
Section 2. The 2021 Town of Superior budget, as submitted to the Board, is hereby approved and adopted as the budget of the Town of Superior for 2021.

ADOPTED this 12th day of October, 2020.

Clint Folsom

Clint Folsom, Mayor

ATTEST



Phyllis L. Hardin
Phyllis L. Hardin, Town Clerk/Treasurer

TOWN OF SUPERIOR
RESOLUTION NO. R-72
SERIES 2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
SUPERIOR ADOPTING A FEE SCHEDULE FOR 2021

WHEREAS, pursuant to Section 4-1-90 of the Superior Municipal Code, the fees charged by the Town must be approved by resolution of the Board of Trustees; and

WHEREAS, the Town establishes such fees in a Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO:

Section 1. The Fee Schedule attached hereto is hereby approved and adopted.


Section 2. This Resolution shall be effective upon adoption, but the Fee Schedule adopted and approved herein shall take effect on January 1, 2021.

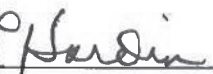
ADOPTED this 12th day of October, 2020.



Clint Folsom, Mayor

ATTEST

The seal is circular with a double-line border. The outer ring contains the text "THE TOWN OF SUPERIOR" at the top and "COLORADO" at the bottom. The center of the seal features the word "SEAL" in a stylized font.



Phyllis L. Hardin, Town Clerk-Treasurer

TOWN OF SUPERIOR
ORDINANCE NO. 0-17
SERIES 2020

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR TO AMEND SECTION 4-4-30 OF THE SUPERIOR MUNICIPAL CODE, REGARDING LANDSCAPE MAINTENANCE FEES

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO, as follows:

Section 1. Section 4-4-30 of the Superior Municipal Code is hereby repealed in its entirety and reenacted to read as follows:


Sec. 4-4-30. – Fees Schedule.

The fees shall be included in the fee schedule set by resolution of the Board of Trustees pursuant to Section 4-1-90.

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one or part or parts be declared unconstitutional or invalid.

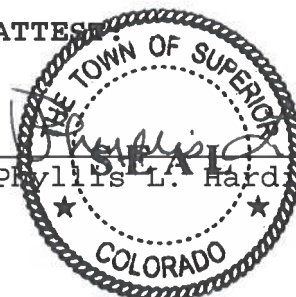

Section 3. Safety. This Ordinance is deemed necessary for the protection of the health, welfare and safety of the community.

INTRODUCED, READ, PASSED AND ORDERED PUBLISHED this 12th day of October, 2020.



Clint Folsom, Mayor

ATTEST

Phyllis L. Hardin, Town Clerk-Treasurer