

TOWN OF SUPERIOR
RESOLUTION NO. R-24
SERIES 2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
SUPERIOR APPROVING A REMOTE MEETING POLICY

WHEREAS, due to the current conditions with the COVID-19 virus it may be necessary in the future to hold meetings remotely to perform essential government duties and operations.

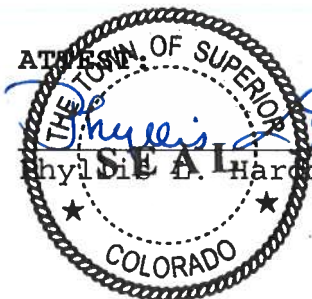
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SUPERIOR, COLORADO, as follows:

Section 1. The Remote Meeting Policy is hereby approved in the form as attached hereto.

ADOPTED this 20th day of March, 2020.



Clint Folsom, Mayor



Phyllis D. Hardin, Town Clerk-Treasurer

TOWN OF SUPERIOR REMOTE MEETING POLICY

I. Purpose.

The purpose of this Policy is to specify the circumstances under which meetings of the Board of Trustees may be held without the physical presence of the Board, Town staff or the public at the designated meeting location (a "Remote Meeting").

II. Procedure.

A. General. Remote Meetings are appropriate only in emergency situations when meeting in-person is not practical or prudent due to a health pandemic or other emergency.

B. Conditions. Remote Meetings may be held if all of the following conditions are met:

1. Both the Town and the State of Colorado have declared a state of emergency.
2. The Board members can hear one another and can hear or read all discussion and testimony in a manner designed to provide maximum notice and participation.
3. The public has the opportunity to participate to the greatest extent possible.
4. Hearings on quasi-judicial matters shall only be held with the prior written consent of the applicant, in which the applicant waives any legal challenge to the hearing being conducted at a Remote Meeting.
5. All votes shall be conducted by roll call. Each Board member may vote on all matters at a Remote Meeting in the same manner as other meetings.
6. Minutes of the meeting shall be taken in the same manner as other meetings.

C. Determination. The decision to hold a Remote Meeting shall be made by the Mayor, and arrangements shall be made, to the extent possible, to ensure full and timely notice is given to the public. Notice shall set forth the time of the meeting as well as the fact it will be a Remote Meeting.

IV. Applicability.

Upon implementation, this Policy will apply to regular and special meetings, including study sessions, of the Board of Trustees, as well as other Town boards, commissions and committees.

V. Reasonable Accommodation.

The Town shall provide reasonable accommodations and shall waive or modify provisions of this Policy as necessary to provide disabled individuals full and equal access to Remote Meetings.