

**Town of Superior
Historical Commission Meeting
Notes
November 18, 2016**

Members of the Commission in attendance: Larry Dorsey, Karen Waligorski, Mary Cartwright, Errol Waligorski, Bob Morgan, Lindsey Flewelling, Walt Ackerman

Others in attendance: Allyn Jarrett, Gerald Zancanelli, Gail Khasawneh, David Cartwright, Bryan Meyer (Staff)

Agenda Items:

1. Debriefing
 - a. The Museum saw 5 visitors during the November opening.
 - b. Members of the Commission who attended the Farewell to Town Board Trustees Open House on October 25 felt the evening's program was very well done and enjoyed the gathering.
2. Discussion – Historic Fire Truck. Prior to the January meeting staff will obtain an estimate from Mile High Classics for updating the truck's interior (upholstery, seat belts, etc.), improving the truck's exhaust system and re-stripping the gold leaf pattern that was previously on the exterior of the truck.
3. Discussion – Holiday Potluck. This year's holiday potluck for Commission members and volunteers will be held at the Summit at Rock Creek community clubhouse on December 11. Commission members Walt Ackerman and Karen Waligorski will coordinate logistics and details for this event.
4. Discussion – Museum Back Porch. Earth Green Fence Products will soon install a black iron hand railing fence at the back porch of the Museum. Total cost for this work will be \$758 and will be covered using any remaining funds in the HISTORICAL MUSEUM AND GRASSO PARK IMPROVEMENT account (42-426-6535).
5. Discussion – 2016 Capital Improvement Projects. Colorado Seamless Gutters recently installed gutters around the perimeter of the house in Grasso Park and the Museum building. The Commission was very pleased with this work but would also like to see extensions added to the downspouts on the Grasso house.
6. Discussion – Cemetery Access. On behalf of the group, Committee Chair Larry Dorsey intends to draft a letter to the Town Board expressing the Commission's concern that eventual parking and access for the Cemetery be considered adequate and follows past discussions.
7. Discussion – 2017 Marketing Schedule. While there is no formal meeting scheduled in December, a few members of the Commission will meet on December 16, 10 am at Town Hall to discuss and create a marketing schedule for the upcoming year. The group has a variety of ideas they feel would improve getting the word out and informing residents of all that they do.

8. Discussion – 2017 Work Plan. Members of the group made revisions to the 2017 Historical Commission Work Plan. Staff will produce a finalized version and submit to the Town Board in January.
9. Discussion – Count the Lights Holiday Event. The Commission plans to cancel their regularly scheduled Museum opening hours from 10 am to 2 pm on December 3 and will instead be present that evening to staff the Museum for the annual Count the Lights holiday program in Asti Park. The group will meet at 5 pm with the evening's program running from 5:30 pm to 7:30 pm.
10. Discussion – 2016 Remaining Funds. There is \$956 currently remaining in the HISTORIC PRESERVATION account (10-426-4130). The Commission would like to update the Past Perfect software on the Museum computer, install extensions on the Grasso house downspouts and possibly add an additional display case at the Museum.
11. Discussion – New Town Board Liaison. The Commission's new Town Board Liaison will be Trustee Rita Dozal.
12. Discussion – 2017 Leadership Elections. The Commission discussed the upcoming leadership elections for Chair and Vice Chair of the Commission. A formal election of officers will be held at the January meeting.

Next Meeting: January 20, 2017, 10:00 a.m. at Town Hall.