

**Town of Superior**  
**Parks, Recreation, Open Space and Trails Advisory Committee (PROSTAC)**  
**Meeting Notes**  
**December 19, 2012**

Members of the Committee in attendance: Jim Paine (Chair), Sandie Hammerly, Brent Bickel, Peter Bottomley, Steve Smith, Daryl McCool. Quorum present. Absent: Bob Ivanauskas (excused), Ron Sommer (excused), Aaron Atwell (excused).

Others in attendance:

Town Board Member: Trustee Debra Williams.

Town Board Liaison: Trustee Chris Hanson.

Staff: Martin Toth, Parks, Recreation and Open Space Director.

Meeting called to order at 7:04 pm.

Agenda items:

1. Updates and Look-Ahead
  - a. Town 9 Park Enhancement Project – construction is wrapping over the next few weeks. The naming process for the park via a community-wide contest to submit suggested names has resulted in several options, and will continue through the end of December. The Committee briefly reviewed the names submitted so far, and plans to discuss in January developing a recommendation for the Town Board.
  - b. Town Comprehensive Plan Update – the Town Board approved the plan at their December 10 meeting.
  - c. Programmatic Survey – this project will ramp up next month with staff working with a consultant to refine questions for soliciting feedback from the community and partner groups on Town recreation programming. Sandie Hammerly volunteered to serve as the PROSTAC point person in working with Staff on this project.
  - d. Trail Mapping Project – staff initiated a mapmyrun.com account and a Superior "community" page to serve as a central location for citizens to post suggested trail routes around the community. OSAC and PROSTAC have been looking at options for participating in an online regional trail application for some time. Staff will continue to work on assembling relevant reference information to post on the Town's website, and then publicize this resource over the first quarter next year.
2. Discussion – 2013 Work Plan. The Committee reviewed and amended the draft discussed last month, then passed a motion unanimously:
  - a. The Committee recommends the 2013 Work Plan (attached).

Meeting adjourned at 8:50 pm.

Next Meeting: Wednesday, January 16, 7:00 p.m. at Town Hall

**Town of Superior  
PROSTAC  
2013 Work Plan**

**First Quarter:**

1. Hold leadership election.
2. Project Team/Leader volunteer assignments for 2013 Work Plan projects.
3. Town 9 Park Enhancement – final implementation, naming, and April dedication
4. Plan for school parcel (EK8) community engagement process.
5. Plan for community/recreation center feasibility study, beginning with a needs analysis.
6. Continue regional community meeting (RCM-North, Central, South), approximately one per quarter. (Regional focus but open to all). Conduct community outreach in conjunction with each meeting. Determine one key focal issue per meeting (examples for Central meeting: playgrounds/play equipment or youth amenities). Consider adding one additional meeting for multi-family neighborhoods.
7. Coordinate with staff on the recreational program assessment for 2013.
8. Conduct playground equipment inventory and consider developing future budget recommendations.
9. Review need for additional multi-purpose and ball fields; identify requirements and potential sites.
10. Review 2005 PROST Master Plan, including evaluating Action Plan items, measuring accomplishments and recommending any changes in assumptions or goals. Review need and establish timeline for a potential update of the 2005 PROST Master Plan.
11. Begin work on budget recommendations for 2014 and 5 year plan.

**Second Quarter:**

1. Hold regional community meeting for Q2.
2. Coordinate with OSAC on Town and regional trail mapping project.
3. Town 9 grand opening/dedication and name unveiling (Arbor Day, April 2013).
4. Review requirements and develop recommendations for a new or enlarged pavilion in Purple Park.
5. Review 5 year trail plan including trail interconnections and areas suitable for soft trails.
6. Recommend PROSTAC communications and outreach improvements and advances, looking at better utilization of existing TOS media (email blast, Superior Sentinel, etc.) as well as social media (Facebook, etc.).
7. Review/update amenities priorities done last done Fall 2012.
8. Finalize budget recommendations for 2014 and 5 year plan.
9. Review weed and pest management program updates
10. Consider dog waste recycling at Dog Park as 2014 budget recommendation.
11. Explore options for safety/courtesy lighting at Dog Park.

**Third Quarter:**

1. Hold regional community meeting for Q3.
2. Finalize 2014 Budget recommendations for Conservation Trust Fund appropriation.
3. Begin to develop preliminary (draft) 2014 Work Plan to coincide with budget calendar.

**Fourth Quarter:**

1. Hold regional community meeting for Q4.

Ongoing

- Work cooperatively with OSAC (following OSAC's lead) to pursue an eventual southern Boulder County trail alignment from Coalton Trailhead to the southern border, capable of connecting with an eventual Rocky Flats trail system.
- Work with OSAC to assure the preservation of a safe and adequately filled Hodgson-Harris Reservoir, and explore additional public features in conjunction with HHR.

Future pending Board direction

- Review current Town policies regarding dogs and animals in parks and open space and provide recommendations to Town Board on areas for improvement.