

Town of Superior
Parks Recreation Open Space and Trails Advisory Committee (PROSTAC)
Meeting Notes
June 18, 2014

Members of the Committee in attendance: Brent Bickel (Chair), Peter Bottomley (Vice Chair), Sandie Hammerly, Jim Paine, Ron Sommer, Jeff Isaacson. Quorum present.
Absent: Aaron Atwell, Daryl McCool, Steve Smith (all excused).

Others in attendance:

Citizen: Pam Lehman

Consultants: Shanen Weber and Bill Gotthelf of Design Concepts, Chris Dropinski of GreenPlay.

Town Board Liaison: Chris Hanson (absent)

Staff: Patrick Hammer, Parks, Recreation and Open Space Director.

Meeting called to order at 7:20 p.m.

Agenda Items:

1. Annual Town Weed and Pest Control Program. The Committee reviewed with staff plans for this year's weed and pest control maintenance program. Staff will continue to post the weed and pest management information on the Town's web site and communicate directly with residents who have questions or concerns about the plan. Staff will build on the initial work from the previous two-years and incorporate further notification enhancements as part of this year's program.
 - a. The Committee unanimously endorses the annual Weed and Pest Control Plan as presented by staff during the PROSTAC meeting.
2. Superior Town Center (STC) Civic Space Engagement Process. The consultant team reviewed with the Committee draft park parcel plans for the five civic space areas in the STC based on the feedback that was gathered during the community EngageSuperior meetings that took place in February and April, and the Town Board feedback that was given during the April 14 Town Board meeting. The Committee discussed in detail the individual park parcel concepts and suggested minor tweaks for the consultants to add to the presentation prior to being reviewed by the Town Board on July 14.
 - a. The Committee unanimously approves the park parcel plans for civic space areas 1-5, and recommends the plans be presented to the Board on July 14 with the suggested changes from the Committee.
3. STC Park Parcel 4. Following the review of the individual parcels, the Committee specifically addressed the partial site plan for parcel 4 which has been submitted by the developer in Final Development Plan #2 – Phase 2, which will go before the Town Board on June 23. The committee unanimously made the following recommendation in relation to parcel 4:
 - a. The Committee strongly recommends that the Board delay making a decision on the design plan for park parcel 4 as submitted by the developer in the Final Development Plan Phase II until the Board has the opportunity to review the comprehensive park system plan for the 5 civic space parcels within the Superior

Town Center that was created through the community engagement process. The committee unanimously endorses this plan, including a plan for park parcel 4, and recommends that all parcels be viewed as a whole during the meeting on July 14.

4. 2015 Budget Recommendation and Discussion.
 - a. Five Year Trails Plan - The Committee did not have sufficient time to review the draft 5-Year Trail Plan for the 2015 budget process, and would like to engage the public to establish trail priorities in years beyond 2014. Staff and the Committee will work together to post something on the EngageSuperior.com site seeking input from the community on trail priorities.
 - b. Purple Park Pavilion - the Committee would like to explore site logistics and cost to install an additional pavilion in Purple Park (30'x30' or bigger). Part of this plan should also include potentially moving the existing 12'x12' pavilion located near the playground to the south side of Pitkin Avenue near the volleyball court, and installing a large shelter in its place near the playground.
 - c. Playground Assessment – The Committee recommends that the Town consider adding an annual budget line item in an amount to be determined by staff for ongoing playground maintenance and enhancements.
5. Updates and Look ahead
 - a. Update on Indoor Civic Space Survey – Jim Paine briefly updated the group on the status of the draft survey that is being worked on with Chris Cares from RRC Associates.
 - b. July 4th Celebration – Members of PROSTAC are planning to attend this year's event to educate citizens on the Committee's involvement in the community and to discuss the park master plan for the School Parcel.
 - c. Level 3 Social Trail – Town Staff was notified by citizens that a barbed-wire fence was placed across a social trail access point that leads onto property owned by Level 3. Town staff placed caution tape and a private property sign on the fence giving trail users a visual warning before approaching the barbed-wire area.

Meeting adjourned at 9:35 p.m.

Next Regular Meeting – Wednesday, July 16, 7:00 p.m. at Town Hall