

**Town of Superior**  
**Recycling and Conservation Advisory Committee (RCAC)**  
**Meeting Notes**  
**August 13, 2015**

Members of the Committee in attendance: Laura Small, Corinne Lythgoe (Vice-Chair), Tanya Sun, Kimberly Owens. Absent: Joe Keenan, Alia Zelinskaya, Michelle Horton (Chair). Quorum present.

Others in attendance:

Citizens: Jim Paine, Rock Creek Master Homeowners Association; Lea Yancey, Boulder County Sustainability Office.

Town Board Liaison: Trustee Joe Cirelli.

Staff: Martin Toth, Assistant Town Manager.

Agenda Items:

1. New Business and Updates
  - a. Chili Fest (September 12, 2:00 pm to 6:00 pm, Community Park) – the Committee plans to have a booth at the event to distribute educational and program materials, and recruit new members and potential PACE program participants. Tanya and Laura volunteered to staff the booth from 2:00 to 4:00. Staff will email the Committee with a request for volunteers from 4:00 to 6:00.
  - b. Newsletter and website information – staff continues to promote through Town media information regarding the Dog Park compost program, bulk item pick-up alternatives, compostables pick-up subscription service, EnergySmart program tips, and a reminder to be a responsible pet owner/guardian and pick-up their dog waste.
  - c. Recap of 2016 Budget recommendations and schedule. Town staff's budget review team and the Town Manager have completed their review of submittals from each department. The Town Board Finance Committee meetings to review the budget are scheduled on 8/21 from 1:00 to 4:00 and 8/26 from 3:00 to 6:00; Town Board Work Session discussion is scheduled for 9/14 at 6:00; consideration of approval on Final Reading by the Town Board is scheduled in October. The meetings are open and citizens are welcome to attend and share their input.
2. Discussion – Boulder County PACE Program – Superior Business Community Engagement. Kimberly reviewed efforts to date on this project she is coordinating with Lea Yancey of Boulder County to promote the retooled PACE program. Lea reviewed program details and logistics with the Committee, as well as talking points for outreach efforts by the Committee with businesses in Superior to generate participation in the program. The Committee will continue discussing the program

next month, along with finalizing plans to promote this program and its significant benefits at Chili Fest. Kimberly will start a Google doc for the Committee to track their outreach efforts with various businesses in Town, work with Lea and staff to distribute materials regarding the program, and staff will assemble and forward information regarding potential participants to Lea.

3. Discussion – Committee Meeting Times and Ideas to Recruit New Members. The Committee continued last month’s discussion of moving their meeting start times. The Committee did not make a change at this time, but felt it may make sense to discuss this in the future if there are new members who potentially might need a different meeting time in order to regularly participate. The Committee also briefly reviewed options discussed last month for recruiting potential members.

Next Meeting: Thursday, September 10, 5:30 p.m. at Town Hall