



Development Application Form

Town Hall ▪ 124 E. Coal Creek Drive ▪ Superior, CO 80027
 303-499-3675 ▪ (fax) 303-499-3677 ▪ www.superiorcolorado.gov

Important Notes: Please print or type the Development Application Packet form and enclose all required submittal documents as necessary. Applications will not be processed until all required information is provided to the satisfaction of the Town of Superior. Refer to the items listed in the Superior Development Application Standards (SDAS) relating to each specific type of applications(s) for the submittal requirements. Refer to Article II of the Land Use Code (LUC)-(Chapter 16 of the Superior Municipal Code) for the steps of the review process for each type of application. The Development Application Packet and the SDAS are separate files on the Town’s website, or are also available at Town Hall. Most applications require a pre-application conference. Please contact Town planning staff for more information.

For Town Use	
Case Number:	Received by:
Date Submitted:	Deposit Submitted:

Application Type:

Annexation:

- Annexation – Major (10+ Acres)
- Annexation – Minor (less than 10 acres)
- Annexation - Enclave

Subdivision:

- Preliminary Plat – Major Subdivision
- Subdivision Exemption
- Final Plat – Major Subdivision
- Lot Line Adjustment
- Final Plat – Minor Subdivision
- Street/Alley/Easement Vacation

Zoning:

- Zoning/Rezoning
- Special Use Permit
- Conditional Use Permit
- Temporary Use Permit

Site Development Plan:

- Site Development Plan (SDP)
- Site Specific Development Plan
- SDP Amendment – Major
- SDP Amendment - Minor

Planned Development:

- PD Plan (Zoning)
- PD Plan Amendment
- Final Development Plan (FDP)
- FDP Amendment - Major
- FDP Amendment - Minor

Miscellaneous:

- Comprehensive Plan Amendment
- Major Public Improvement
- Historic Designation
- Sign Permit (separate form)

Board of Adjustment:

- Variance
- Appeal

Project Data:

Project Name: _____

General Location and Street Address of Project Property: _____

Lot: _____ Block: _____ Section: _____ Township: _____ Range: _____

Subdivison/Planned Development Name: _____

Existing Use: _____

Current Zoning: *Town:* _____ *County:* _____

Proposed Use: _____ Acreage: _____

Property Owner Data:

Name: _____

Address: _____

Phone: _____ Email: _____

Application Representative Data:

Name: _____

Company: _____

Address: _____

Phone: _____ Email: _____

Certification

I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge and in filing the application and submittal documents, I am acting as and/or with the knowledge and consent of those persons who are owners of the subject property or are parties to this application. I agree to pay all costs pursuant to Section 16-1-60 of Chapter 16, Land Use Code of the Superior Municipal Code, as it exists and as it may be amended. I am submitting a deposit with this application and understand that the deposit and any additional deposits will be drawn on to pay the actual costs incurred by the Town in reviewing this application. I further agree that I will replenish the deposit as provided in Section 16-1-60. I agree that all submittal documents required by the Land Use Code must be submitted before this application is considered completed for review by the Town.

Signature _____ Date _____ Title* _____

*If agent for owner, attach permission or other documents that certify agent's right to submit and process application.

Notes:

- Submittals, including application and required documents, are to be packaged in sets in folder or file format. Electronic versions of the signed plans are required by the Town and must be submitted in PDF format.
- A deposit is required per Section 16-1-60 of the Superior Municipal Code for all development review. The deposit amount will be determined on a per application basis. Costs associated with development review will be deducted from the deposit through monthly invoices. Additional deposits may be required by the Town.